Lesson Plan Policy
Secondary Teacher Education Program (SecTEP)

Below are the minimal requirements for lesson plan preparation.

1. END OF EXTERN SEMESTER:
   Each methods instructor will require externs in the class to submit lesson plans to ensure an understanding of appropriate format, objectives, standards, instructional activities, and assessments. These plans may be selected from lesson plans being used to co-teach during the last part of the extern semester, or they may be plans for the first few weeks of the student teaching semester. Students will submit both daily lesson plans and unit lesson plans to the methods instructor as part of the final course requirement.

2. DURING THE STUDENT TEACHING SEMESTER
   In order to meet SB2042 requirements, single subject credential candidates in the second semester of the program are required to submit lesson plans in advance of their teaching.

   Student teachers will turn in complete unit lesson plans for the next planned unit at least one week prior to beginning the unit. The plans will be submitted to the seminar instructor and to the master teachers.

   In addition, student teachers will submit one week’s daily lesson plans to the seminar instructor and master teachers during the week prior to the planned instruction. All plans are due at the seminar meeting.

3. POLICY
   The SecTEP policy is that student teachers will not be allowed to teach without having submitted appropriate daily and unit lesson plans during the week prior to instruction. NO PLANS – NO TEACH.

[Each subject area will create a bank (hard copy or electronic) of lesson plans for the upcoming accreditation in Fall 2007.]