Educational Leadership
Writing Assessment Policy

**Purpose:**
The two purposes of the EDAD Writing Assessment are to
- Promote the development of proficient writers
- Provide data for the purposes of program evaluation and improvement.

A similar writing assessment is required of all graduate programs in the College of Education.

**Process:**
The initial graded Chapter Two (Literature Review) completed by students at the conclusion of the EDAD510 (Introduction to Educational Research) class has been identified as the assignment used to assess student writing proficiency.
- Grading will be done using the College of Education Writing Assessment Rubric
- The rubric includes a 6-point scale (5-6 = Exceeds Expectations, 4 = Meets Expectations, 1-3 = Below Expectations), with a total score of 24.
- Four categories of traits are assessed:
  - Completeness of Response & Quality/Clarity of Thought
  - Organization, Sequence of Ideas/Focus
  - Accuracy of Content/Vocabulary
  - Resources/Support/Examples
- An additional assessment of content and format is also conducted as part of the assessment for EDAD510 course requirements. This additional assessment is not part of the EDAD/COE Writing Assessment process.

**Determination of Proficiency:**
- Candidates scoring a 4 or greater will be identified as proficient.
- Candidates scoring less than 4 will be identified as non-proficient.

**Responsibilities of Candidates Determined to be Non-Proficient Writers:**
Students who demonstrate less than satisfactory writing skills (i.e., below 4 on the writing rubric)
- Will be notified in writing and a letter will be included in the candidate's file.
- Will be advised of resources available to assist the student in improving skills related to writing.
- Students' writing related to the Master's project will be monitored during subsequent EDAD597 (Project Supervision) courses. The Master's Project will not receive final approval until the quality of the writing meets department and College of Education expectations.

**Reporting Scores:**
Individual candidate writing assessment scores will be reported as a total average score (range 6-1). Scores will be reported each semester by the course instructors to the College of Education Assessment Director. Data will be used for program evaluation and improvement. Student names and CWIDs will be confidential.